



**AGM MEETING Agenda: Monday, 02 October 2023, from 6:30pm to 7:30pm.**

**Location: Waikowhai room, Fickling Convention Centre, 546 Albert Road, Three Kings, Auckland 1042.**

**Chaired by Bernard Sama and Minutes by Secretary Hannah Ryder.**

ITEM #	ITEM	WHO	Deliberations	Minutes/Actions	TIMING
1	Karakia	Bernard	Welcome by Bernard		6:30pm
2	Guest Speaker	Imogen Prickett from INZ	Introduced by Bernard	The main message is that ASST has reached the funding agreement with INZ of \$1M over 2 years	
3	Now, official AGM business begins: Apologies	Bernard	Apologies: Andrew Barron, Becky Kingi, Yursin Saleh		
4	Confirmation of last AGM Minutes.	Bernard		Moved as correct recording of meeting by Sue Elliot. Supported by Baptist Lobo	6:40pm
4	Adoption of the AGM Report	Dawit/Baptist	Hardcopies of AGM report containing the Chairperson's report, and treasurer's finance report will be handed to members at meeting. Audited finance report still pending due to delays by the auditor.	Time given for meeting attendees to glance over the AGM report.  Moved for adoption by Baptist Lobo Supported by Sue Elliot	6:50pm

6	Election of Executive Committee (Board members).	Bernard	<p>The names of the 11 board members who have been nominated for election are:</p> <ol style="list-style-type: none"> <li>1. Bernard Sama</li> <li>2. Judy Wilford</li> <li>3. Baptist Lobo</li> <li>4. Hannah Ryder</li> <li>5. Maithili Sreen</li> <li>6. Andrew Barron</li> <li>7. Abdul Yusrin Salleh</li> <li>8. Patricia Brevis</li> <li>9. Jen Lander</li> <li>10. Jemma McKay</li> <li>11. Bella Munro</li> </ol>	Nominees were accepted by the general assembly.	7:00pm
7	Election of office holders	Bernard	<p>The names of persons nominated for office positions are:</p> <ol style="list-style-type: none"> <li>1. Chair: Bernard Sama</li> <li>2. Deputy Chair: Judy Wilford</li> <li>3. Secretary: Hannah Ryder</li> </ol> <p>Treasurer: Baptist Lobo</p>	Nominees were accepted by the general assembly.	7:10pm

8	Appointment of finance auditor.	Bernard/Baptist	Given the long delays we've had with our current auditor (William Buck), our Treasurer Baptist proposes that the assembly should appoint a new finance auditor for adoption by the Board. The new auditor is Bhavik Khatri. He operates under B K Audit.	The new auditor was accepted by the general assembly.	7:15pm
9	Any other business: Change from Incorporated Society to Charitable Trust.	Bernard/Sue	Bernard will explain why it is important to make the change from Incorporated Society to Charitable Trust. Then Give 5 minutes for any questions.	The change was accepted by the general assembly.	7:20pm
10	Awards/Recognition	Bernard/Dawit	<ul style="list-style-type: none"> <li>➤ Bernard to thank any outgoing board members and staff members.</li> <li>➤ Bernard will present Dawit Arshak as current GM.</li> <li>➤ Dawit will then present and acknowledge his team.</li> </ul>		7.25pm
11	Meeting ended/karakia	Bernard/Dawit	Thanks, and appreciation to supporters, donors, and funders. Dawit gave a beautiful karakia.		7.30pm