



**AUCKLAND REFUGEE COUNCIL INCORPORATED
(TRADING AS ASYLUM SEEKER SUPPORT TRUST)**

Performance Report

For the Year ended
30 June 2017

**Auckland Refugee Council Incorporated
(Trading as Asylum Seeker Support Trust)**

Performance Report

**For the year ended
30 June 2017**

Contents

	Page
Non-Financial Information:	
Entity Information	2
Statement of Service Performance	4
Auditor's report	5
Financial Information:	
Statement of Financial Performance	7
Statement of Financial Position	8
Statement of Changes in Equity	9
Statement of Cash Flows	10
Statement of Accounting Policies	11
Notes to the Performance Report	12

Auckland Refugee Council Incorporated (Trading as Asylum Seeker Support Trust)

Entity Information

For the year ended
30 June 2017

Legal Name of Entity:	Auckland Refugee Council Incorporated
Other Name of Entity:	Asylum Seeker Support Trust (ASST)
Type of Entity and Legal Basis:	Incorporated Society and Registered Charity
Registration Number:	CC20172

Entity's Purpose or Mission:

ASST believes all asylum seekers deserve fairness and respect, information and services, and the opportunity to present their case for determination of refugee status. We support Auckland based asylum seekers and convention refugees by helping them to begin their new lives with practical support, advice and advocacy.

Practical support is provided by:

- Emergency housing in our 14 bed hostel or one of our three transitional family units
- Support from a registered social worker who can assess their needs and provide other practical assistance such as food, medical care, help to access paid employment, bus fares, referral to community resources e.g. food banks and help to access services from WINZ or IRD.
- Settlement support as required once clients have their refugee status recognized.

Advice and Advocacy is provided by:

- Advocating on their behalf with government, meeting regularly with Immigration officials and providing advice on issues relating to refugees and asylum seekers.
- We are part of the Refugee Sector Strategic Alliance made up of 19 organisations in the refugee sector throughout New Zealand
- We are also a member of the Asia and Pacific Refugee Rights Network (APRRN), focused on seeking durable solutions for refugees in the Asia Pacific Region.

Entity Structure:

We are an Incorporated Society which was first registered in 1990. We are governed by a Board of eight with a President, Vice President, Secretary and Treasurer. The Board meets at least 10 times a year.

Alongside the Board we have two standing committees. One is a Fundraising Committee and is chaired by the Treasurer. The second one is a Communications Committee. Both of these committees have terms of reference approved by the Board, which include reporting responsibilities.

The Board has a three year strategic plan which is reviewed regularly. Currently the emphasis of the strategic plan is to increase the organisations' ongoing sustainability. The Board undertakes a self-assessment annually.

Operational Structure:

ASST operations are managed by our CEO, who manages the other two staff – a social worker and office manager. Volunteers are also taken on as and when required. The CEO meets regularly with the President.

**Auckland Refugee Council Incorporated
(Trading as Asylum Seeker Support Trust)**

Entity Information

**For the year ended
30 June 2017**

Main Sources of the Entity's Cash and Resources:

ASST receives its income mainly from grants and donations. In the past year we have concentrated our efforts on fundraising and increasing profile, with a view to attracting more regular donations. We also raise funds through the receipt of rental income from our hostel rooms and our transitional units.

Main Methods Used by the Entity to Raise Funds:

Our main methods of fundraising are as stated above. ASST has a fundraising committee which is charged with the responsibility of increasing our ongoing sustainability from a financial perspective. In 2017 its main focus was a major fund raising event which took place in April/May 2017, Frame Works art trail and auction. It served a dual purpose of both fundraising and profile raising for ASST.

Entity's Reliance on Volunteers and Donated Goods or Services:

ASST volunteers contribute to the direct assistance of services at our hostel and transitional units. A number of other volunteers help to raise our profile through social media and all of our Board Members are volunteers who give generously of their time and expertise.

Goods that are donated to ASST are mostly given directly to our clients, albeit they may be stored for a time until clients are able to collect them or delivery can be organised. We have also had several donations this year in goods that were given to ASST specifically as a fundraiser and subsequently sold.

Contact details

Physical Address:	4, Warnock St. , Grey Lynn, Auckland 1021
Postal Address:	PO Box 78 024, Grey Lynn, Auckland 1245
Phone:	09 378 7434
Email/Website:	info@asst.org.nz www.asst.org.nz https://www.facebook.com/ARCI.NZ

**Auckland Refugee Council Incorporated
(Trading as Asylum Seeker Support Trust)**

Statement of Service Performance

**For the year ended
30 June 2017**

Description of the Entity's Outcomes:

Auckland Refugee Council believes all asylum seekers deserve fairness and respect, information and services, and the opportunity to present their case for determination of refugee status. We support Auckland based asylum seekers and convention refugees by helping them to begin their new lives with practical support, advice and advocacy.

Description and Quantification of Entity's Outputs:

	Period YE June 2017				Period YE June 2016			
	Hostel	Family Units	Community	Total	Hostel	Family Units	Community	Total
Emergency Accommodation								
• Adults	27	5	58	90	32	7	103	142
• Children 0-5 years	1	2	11	14	5	10	8	23
• Children 5-12 years	2	8	14	24	-	5	12	17
• Children 13-18 years	0	3	7	10	-	1	7	8
Resettlement Support								
• Adults	9	0	14	23	4	8	9	21
• Children 0-5 years	0	0	3	3	4	4	2	10
• Children 5-12 years	3	0	11	14	-	9	4	13
• Children 13-18 years	1	0	6	7	-	3	2	5
Referrals to networks and other services	145	23	184	352	180	48	169	397
Advocacy Support (excl.	112	18	93	223	109	33	106	248

Additional Information:

The above table represents number of people assisted during the year ended 30 June 2017.

Our work with asylum seekers is very complex and as we deal with various different nationalities, we are very aware of cultural, gender and ethnic differences.

We have formed strong networks with other organisations so as to ensure no duplicate services are provided.

We have permission from one of our clients to share the following:

A few years ago we received a phone call from Sharon. Sharon had gone to the local playground with her children and noticed a mother with two very young children sitting on a bench crying. Sharon approached the woman and found out that she was an asylum seeker and had in a few short weeks used up all the funds she had brought to NZ. She had nowhere to go and nowhere to turn to. No accommodation and no food and she felt that no one would help her as she was an asylum seeker. Sharon took the family home and called us for advice. This young mother Catherine fled in desperation after her husband was taken by soldiers. Catherine moved in with her two young children, one of whom was a John. John initially was very withdrawn and used to wake up with nightmares. We enrolled John in school and with the help of counsellors, John slowly came out of his shell and started to interact with other children and the community. When we last saw John (now in intermediate school and soccer mad) we asked him what he would like to be, and his answer was: "I love soccer and want to become an All White and help NZ win the FIFA World Cup as they have not won before". We would also like to take this opportunity to thank Sharon for not turning a blind eye and helping Catherine find us. Sharon made a difference to a young family.

**Auckland Refugee Council Incorporated
(Trading as Asylum Seeker Support Trust)**

Statement of Financial Performance

For the year ended
30 June 2017

	Note	2017 \$	2016 \$
Revenue			
Rent		56,372	51,740
Grants	4	157,546	158,493
Membership fees		262	417
Donations		13,911	12,869
Fundraising income		68,867	-
Sundry income		1,403	897
Interest received		3,561	3,692
Total Revenue		301,922	228,108
Expenses			
Accounting/Auditors fees		5,793	5,431
Advertising and website		1,736	7,117
Bank charges & interest		98	70
Client education		2,632	3,807
Depreciation		2,439	1,697
Emergency support		16,508	14,052
Fundraising		35,236	-
General expenses		13,225	6,219
Insurance		2,529	2,527
Power and gas		10,599	10,976
Meeting expenses		886	1,667
Mileage		5,160	3,151
Printing, Stationery and postage		1,762	3,729
Rent and rates		16,228	15,629
Repairs and maintenance		5,104	4,825
Salaries		124,279	123,803
Training/supervision		4,431	4,712
Technical support		2,405	1,690
Telephone, Internet		6,561	4,874
Volunteer expenses		553	817
Total Expenses		258,164	216,793
Surplus/(Deficit) for the Year		43,758	11,315

**Auckland Refugee Council Incorporated
(Trading as Asylum Seeker Support Trust)**

Statement of Financial Position

As at
30 June 2017

	Note	2017 \$	2016 \$
Assets			
Current Assets			
Cash and Bank	1	82,809	36,270
Accounts receivable and prepayments		1,952	1,119
GST receivable		2,267	2,516
Term deposits	2	118,479	114,918
Total Current Assets		205,507	154,823
Non-Current Assets			
Property, plant and equipment	3	10,491	10,672
Total Non-Current Assets		10,491	10,672
Total Assets		215,998	165,495
Liabilities			
Current Liabilities			
Accounts payable and accruals		18,846	18,691
Grants received in advance		6,590	-
Total Current Liabilities		25,436	18,691
Total Liabilities		25,436	18,691
Total Assets less Total Liabilities (Net Assets)		190,562	146,804
Accumulated Funds			
Accumulated surpluses or (deficits)		190,562	146,804
Total Accumulated Funds		190,562	146,804

Treasurer



Date

28/8/17

Executive Officer



Date

29/8/17

**Auckland Refugee Council Incorporated
(Trading as Asylum Seeker Support Trust)**

Statement of Changes in Equity

For the year ended
30 June 2017

	Note	2017 \$	2016 \$
Equity			
Equity at Start of period		146,804	135,489
Net surplus/(deficit) for the period		43,758	11,315
Total Equity		190,562	146,804

**Auckland Refugee Council Incorporated
(Trading as Asylum Seeker Support Trust)**

Statement of Cash Flows

For the year ended
30 June 2017

	2017	2016
	\$	\$
Cash Flows from Operating Activities		
Cash was received from:		
Donations, fundraising and other similar receipts	82,778	20,344
Grants received	164,136	149,898
Receipts from providing goods or services	57,204	54,830
Interest, dividends and other investment receipts	3,561	3,692
Net GST	(249)	(732)
Cash was applied to:		
Payments to suppliers and employees	254,712	209,307
Net Cash Flows from Operating Activities	52,718	18,725
Cash flows from Investing and Financing Activities		
Cash was applied to:		
Payments to acquire property, plant and equipment	2,618	1,923
Net Cash Flows from Investing and Financing Activities	(2,618)	(1,923)
Net Increase / (Decrease) in Cash	50,100	16,802
Opening Cash	151,188	134,386
Closing Cash	201,288	151,188
This is represented by:		
Bank Accounts and Cash	82,809	36,270
Term Deposits	118,479	114,918

Auckland Refugee Council Incorporated (Trading as Asylum Seeker Support Trust)

Statement of Accounting Policies

For the year ended
30 June 2017

Reporting Entity

This is the performance report of Auckland Refugee Council Incorporated (Trading as Asylum Seeker Support Trust). Auckland Refugee Council Incorporated on 20 June 1990. The entity is a Non Profit Organisation, and is reporting under the Financial Reporting Act 2013 .

Basis of Preparation

Auckland Refugee Council Incorporated (Trading as Asylum Seeker Support Trust) has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Measurement system

The measurement system adopted is that of historical cost. The reporting currency used in the preparation of these financial statements is New Zealand dollars.

Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST

Income Tax

Auckland Refugee Council Incorporated (Trading as Asylum Seeker Support Trust) is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Property, Plant and Equipment

Property, Plant and Equipment are included at cost less accumulated depreciation.

Depreciation

Asset Class	Deprn Rate	Deprn Method
Hostel furniture and chattels	20%	DV
Transition units furniture	20%	DV
Office equipment	20%	DV

Accounts receivable

Accounts receivable are stated at their estimated realisable value.

Changes in Accounting Policies

There have been no changes in accounting policies during the financial year (last year - nil)

**Auckland Refugee Council Incorporated
(Trading as Asylum Seeker Support Trust)**

Notes to the Performance Report

**For the year ended
30 June 2017**

	2017	2016
Note 1: Cash at Bank and on hand		
Petty Cash	852	852
ASB Bank account	81,957	35,418
	82,809	36,270

Note 2: Term deposits		
ASB Deposit account	43,466	41,967
Kiwibank Deposit account	75,013	72,951
	118,479	114,918

Note 3: Property, Plant and Equipment

	2017	Cost	Depreciation	Accumulated depr.	Net book value
Hostel furniture and chattels		43,107	1,387	39,417	3,690
Transition units furniture		5,642	723	2,726	2,916
Office equipment		6,110	329	2,225	3,885
		54,859	2,439	44,368	10,491

	2016	Cost	Depreciation	Accumulated depr.	Net book value
Hostel furniture and chattels		43,954	1,059	39,556	4,398
Transition units furniture		4,275	226	2,215	2,060
Office equipment		6,110	412	1,896	4,214
		54,339	1,697	43,667	10,672

Note 4: Grants income

NZ Lottery Grants Board	30,000	30,000
Catholic Caring Foundation	10,000	-
COGS	3,200	4,780
Foundation North Trust (ASB Community Trust)	50,410	55,000
Auckland Communities Fund	8,300	11,840
JR McKenzie Trust	55,636	48,000
LUSH Australia	-	7,475
Four Winds Foundation	-	1,398
	157,546	158,493

Note 5: Financial commitments

Rent and lease commitments - up to 12 months	-	81
Rent and lease commitments - 1 to 5 years	-	-
	-	81

Note 6: Capital commitments

There are no commitments as at balance date (Last Year - nil).

Note 7: Contingent liabilities

There are no contingent liabilities or guarantees as at balance date (Last Year - nil).

Note 8: Related parties

There are no material related party transactions (Last Year - nil).

Note 9: Events after the balance date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last Year Nil).

**Auckland Refugee Council Incorporated
(Trading as Asylum Seeker Support Trust)**

Notes to the Performance Report

**For the year ended
30 June 2017**

Note 10: Refugee activities

Income received for refugee activities and expenditure directly related to refugee activities

	2017	2016
Income		
Rent - Transition Units	25,185	25,070
Rent - Hostel	31,187	27,018
Grants / donations	21,547	15,170
	77,919	67,258
Less expenses		
Client Education	2,632	3,197
Depreciation	2,110	1,285
Emergency Accommodation and Provisions	16,410	12,296
General Expenses	2,894	1,814
Insurance	-	-
Mileage	3,377	2,058
Power & Gas	11,958	9,617
Printing, Stationary & Postage	457	409
Rent & Rates	15,053	14,659
Repairs & Maintenance	5,130	4,459
Salaries	48,838	45,169
Security	1,124	1,044
Small Assets	480	2,097
Staff Training Expenses	570	104
Staff Supervision	700	570
Special Purpose Allocated	6,859	-
Technical Support	32	125
Telephone & Internet	2,447	2,315
Transport/courier/Freight	252	204
Travel & Accommodation	-	34
Volunteer Costs	553	560
	121,876	102,016
Refugee Activities Surplus/(Deficit)	(43,957)	(34,758)